



## Appendix B1

**Licensing Act 2003**  
**Premises Licence Application**  
**Notification to Local Authority of Agreement Regarding Police Representations.**

Leicester City Council  
Licensing Authority Office  
York House  
91 Granby Street,  
Leicester LE1 6BF

4 March, 2020

Dear Sir,

**Re: Leics County Cricket Club, County Ground, Grace Road, Leicester. LE2 8AD**

I write in my capacity as the applicant in relation to the above matter.

Discussions have taken place with the Leicestershire Police in relation to the promotion of the Licensing Objectives.

I am aware that representations have been made and that the following additional conditions should be placed upon the new licence:

### **Prevention Of Crime And Disorder**

1. The licence holder will ensure that a refusal and incident log is maintained and updated accordingly. These records are to remain on the premises and made available immediately to the relevant authorities upon a request being made.
2. All staff will be given training in regards to the 4 licensing objectives and the responsible sale of alcohol.
3. All staff training will be refreshed every 12 months and recorded in the training book. This book will be kept on the premises and made available upon request from any relevant authority.
4. Members of the public will not be permitted to bring any bottles, cans, containers or alcohol into the premises (the only exception to this will be plastic bottles of water, no larger than 500ml and these will need to be unopened/sealed). This is a condition that will be set out in the terms and conditions when tickets are purchased.  
(This last condition needs to replace the one that states 'No bottles, cans, containers or alcohol will be allowed into the event')

### **Public Safety**

5. Both an Event Management Plan and Risk Assessment will be submitted to the relevant authorities no later than two months prior to the event taking place.

**Protection Of Children From Harm**

6. The licence holder will operate a 'Challenge 25' policy and all staff will receive training in acceptable forms of identification (PASS).
7. Any showing of films will be age specific to their intended audience and all films that are shown, should adhere to the age restrictions as classified by the British Board of Film Classification (BBFC). If any films that are to be screened with an age classification of 18 then the police should be informed of the title to ensure it is appropriate.

**I agree to these additional conditions and do not therefore consider that a hearing in regards to the police representation is necessary.**

Yours faithfully

Signed  Name in block capitals SANDRA CLARK  
Date 4/3/2020

Appendix B2

**Leicester City Council**

Licensing Act 2003 –  
**Representation in respect of New Premises Application**

<b>Details of person or body making representation</b>	
Your Name:	Tj Mavani, Licensing Enforcement Manager
Your Address:	Licensing Enforcement Licensing Authority Phoenix House 1 King Street Leicester

<b>Details of premises representation is about</b>	
Name of Premises:	Leicestershire County Cricket Ground
Address of premises:	County Ground Grace Road Leicester
Application No. (if known)	124858

<b>Please tick one or more of the licensing objectives that your representation relates to:</b>	
Prevention of Crime and Disorder	<input checked="" type="checkbox"/>
Public Safety	<input checked="" type="checkbox"/>
Prevention of Public Nuisance	<input checked="" type="checkbox"/>
Protection of Children from Harm	<input checked="" type="checkbox"/>

<b>Please summarise your concerns about this application:</b>
I write in my capacity as Licensing Enforcement Manager for Leicester City Council Licensing Authority on the authority delegated to me.
<b>Please take notice that I am satisfied that allowing the premises to be used in accordance with the notice would undermine the Public Safety/Prevention of Public Nuisance/Prevention of Crime &amp; Disorder and Protection of Children from Harm.</b>
This application requests a premises licence for large scale events at the location which is predominantly a sporting ground for the use of cricket. There is also another current premises licence which allows for licensed activities in line with that licence, however this application looks to enable the applicant to provide large scale events within the ground that exceed the current number of attendees.

The application details two large scale events within the general description of the premises which is not reflected within the conditional part of the application currently.

It details that the large-scale events will be 'either plays, films, live music, recorded music, performance of dance'. This again is detailed within the general descriptions and it is anticipated that the supply of alcohol will be associated with all these events.

The licensable activities that have applied for are:

- Plays
- Films
- Live Music
- Recorded Music
- Performances of Dance
- Supply of Alcohol

The applied hours for all the above licensed activities are from 09:00hrs until 23:00hrs (except supply of alcohol to be 10:00hrs until 22:30hrs) every day and opening hours to be 09:00hrs until 22:30hrs.

The operating schedule does try to detail some of the measures that would be implemented in order to uphold the licensing objectives, however it is in our opinion that these on their own would not uphold them in relation to any large-scale events with a possibility of 19,999 persons attending.

It is considered by the authority from experience of previous joint working that the licence holder will work in partnership in order to comply with the conditions, it is our opinion that the operating schedule does not detail enough that satisfy us that the licensing objectives would be upheld.

If the committee was minded considering granting the licence that all of the following conditions be imposed in full in addition to all of those detailed within the application.

#### General Objectives

- 1) Large scale events (deemed 6999 persons or above) will be limited to either two events (each being one day) or one event (being for 2 days) in each calendar year.
- 2) Both events or days will require a full Multi Agency Safety Advisory Group Process and compliance with all the conditions stated on the licence.
- 3) The licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website [www.leicester.gov.uk/licensing](http://www.leicester.gov.uk/licensing)
- 4) The licence is subject to the licence holder satisfying the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed within permission letter issued by the Local Authority. If these deadlines are not adhered to satisfactorily as deemed by the Licensing Authority, the licence is deemed null and void and all licensable activities will not be licensed.
- 5) The licence holder must submit a fully documented event management plan to

the Festivals & Events team who will liaise in relation to the Multi Agency Event Safety Advisory Group which must be completed within the agreed timelines from the group. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Multi Agency Event Safety Advisory Group to achieve this and will be adhered to in full.

- 6) The Licensing Authority will consult with all the required authorities/agencies to ensure that all of the conditions are complied with in full and inform the licence holder if this is not the case which will require immediate compliance and if not the condition/s relating to deadlines will come into force.
- 7) The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the event management plan or risk assessments would be those applicable.
- 8) The licence holder will comply with all reasonable actions or steps directed by or an officer acting on behalf of the Licensing Authority.

#### Prevention of Crime & Disorder

- 9) The licence holder will consult with the police in relation to any event/s where this licence will be in use.
- 10) The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.
- 11) The licence holder will complete any reasonable requests or instructions issued by the police in relation to the event/s.
- 12) Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team and the Licensing Authority. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.
- 13) Any personnel that require to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.
- 14) The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained on the law with regards to age restricted sales, in particular what identification can be accepted and that this is properly documented.

#### Prevention of Public Nuisance

- 15) A comprehensive noise risk assessment must be completed in consultation

with the noise pollution team of the local authority. The authority must be satisfied with this assessment and that it will be adhered to in full.

- 16) The licence holder will take all reasonable steps in order to reduce the chances of any event causing a public nuisance.

#### Public Safety

- 17) The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the local authority in consultation with partner agencies and detailed on the event management plan.
- 18) The licence holder will take into account public safety in all aspects of any events and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of the relevant part of the local authority.
- 19) The licence holder will consult and comply with any required public safety actions directed by the relevant parts of the local authority.
- 20) The licence holder will consult with the Traffic Management/Highways or relevant parts of the local authority if required and submit a management plan in relation to traffic/highways management. This must be to the satisfaction of the local authority and complied with in full.

#### Prevention of Harm to Children

- 21) If alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrance to the event and inside the event at all bar serving areas where alcohol is being served or sold.
- 22) A refusals log shall be in operation at each area where the sale of alcohol is being conducted. The refusals log shall be maintained throughout the event and be made available immediately to the police or Licensing Authority on request.

Tj Mavani  
Licensing Team Manager (Enforcement)  
Licensing Authority  
10/03/2020

# Appendix B3

Vicky Marshall  
Licensing Authority Office  
Leicester City Council  
York House  
91 Granby Street  
Leicester  
LE1 6FB

Dear Madam

**Licensing Act 2003 – Objection to New Premises Licence for 2 days of outdoor events**

**Application Ref: 124858**

**Prevention of Public Nuisance.**

**Leicestershire County Cricket Club, Grace Road, Leicester.**

I, Sandra Clark as the applicant / applicant's representative of the above premises licence, hereby agree to the following modifications in respect to prevention of public nuisance.

1. Limiting the number of event days to a maximum of 2 per calendar year.
2. Limiting the curfew or finishing time for live and recorded outdoor music to 22.30 hours.
3. The requirement for the submission of a Noise Management Plan (NMP) for each event, which must be submitted and agreed by the Noise and Pollution Control Team prior to any event.

The Noise Management Plan should include:

- Noise levels proposed by the noise consultant, currently state a maximum residential façade level of 85 dB(A) on Milligan Road and a maximum residential façade level of 75 dB(A) for Grace Road, Hawkesbury Road, Park Hill Avenue and Park Hill Drive.
- Monitoring of noise levels will be for a Music Event Level (MEL) of 15 minutes, however levels over a shorter duration (3-5 minutes) will also be undertaken to ensure that high levels can be reduced as quickly as possible.
- Noise frequencies below 30 Hertz to be removed or reduced to a minimal level.
- Other low frequency levels between 30 and 125 Hertz to be monitored continuously and reduced as required.
- The use of a directional sound array system, which will also reduce the noise levels from the back of the stage.
- Continuous noise monitoring to be undertaken by the noise consultants, to include continuous monitoring at the mixing desk and also continuous site boundary monitoring.
- A noise report shall be prepared and submitted no later than 2 weeks following the event and sent to the Noise and Pollution Control Team at

Leicester City Council. This report shall include all noise levels taken during the event and any action taken to reduce these levels where appropriate.

- A dedicated complaints line to be operated by the applicant, to be set up prior to the event and operational throughout the event. All complaints to be passed to the consultants noise monitoring team who will visit the complainants at the time.
- Sound propagation testing either to be carried out in the early evening prior to the event or after 10am on the day of the events.
- Sound checks to be kept to a minimum and not operated at full volume, with time controls imposed by the organisers.

Signed 

Name: SANDRA CLARK  
(PRINT)

Dated: 11/3/2020



# Appendix B4

Our Ref: LIC185059965

Date: 18/03/2020



Leicester  
City Council

## Customer details:

Title	First name	Surname	Phone number	Mobile number	Email address

## Address:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode

Name of premises: Leicestershire County Cricket Club

## Location:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode
LE2 8AD	Leicestershire County Cricket Club Grace Road, Leicester		Leicestershire County Cricket Club	Grace Road	Leicester	Leicester City	LE2 8AD

Application No. (If known):

Please tick one or more of the licensing objectives that your representation relates to:

Prevention of Public Nuisance, Protection of Children From Harm

**Please summarise your concerns about this application:** I wish to object to the proposal to grant a new premises license to Leicestershire County Cricket Club to host large scale events of up to 19,999 people at the venue.

Given the current situation regarding the Covid-19 outbreak it is doubtful as to whether events will be taking place this summer. Nevertheless, I have some concerns regarding the scale of events

proposed and the ability for the cricket club to use the venue for such events on any day of the week until up to 11pm. This is unacceptable in a densely populated residential area.

We moved into our house nearly 4 years ago and were aware of the use of the floodlights for 11 evening cricket matches per year, which is controlled by planning condition. The use of the ground for T20 matches can get a little noisy with applause, horns and announcements but is generally over by 10pm with the lights powered down after match end. The cricket club have held other occasional summer events e.g. Abba tribute and Queen tribute concerts. These are much noisier than the T20 matches but can be enjoyed by local residents if they are one offs. This summer the cricket club is, however proposing Little Mix and Westlife concerts on consecutive nights, a Thursday and Friday evening. This is particularly unacceptable on a non-weekend night. Presumably the licence which the cricket club are applying for is to enable larger numbers of people to attend the events than is currently possible. This would mean additional crowd noise and disruption to local residents from parking and large crowds in addition to the very loud music. Having this in a tightly packed residential area on potentially any night of the week would be potentially unbearable. We are expecting our first child and so I am concerned about the impact on their sleep.

Generally speaking, the cricket club is not a bad neighbour to have. Most of the time it means it is quiet and we can enjoy the peace and quiet of our back garden. The polite applause during county cricket matches is quite pleasant to listen to. The concern is regarding the increasing size and noise of events which are proposed to take place. This is not an appropriate location for large outdoor music concerts and would likely lead to statutory noise nuisance complaints.

We therefore request that the request for a premises license be refused.

**Please give further details of WHY you believe this application will have an adverse effect on the licensing objectives :** See above

**Are there any changes that could be made to the application that would reduce or remove your concerns?:** No

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